



TOBACCO AND SMOKE-FREE CAMPUSES AND PROPERTIES POLICY

Policy Name: Tobacco and Smoke-free Campuses and Properties	Responsible Owner: Vice President, Administrative Services and CFO	Created: 2018 Jun
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A. PURPOSE

This policy articulates the College’s commitment to promoting and maintaining a healthy and safe working and learning environment by protecting members of the College Community from exposure to Smoking and Tobacco use on all College Campuses and Properties.

B. SCOPE

This policy applies to all members of the College Community in all contexts other than the use of ceremonial Tobacco in traditional Indigenous spiritual and cultural ceremonies, which is permitted under this policy in accordance with established College procedures.

C. DEFINITIONS

College Campuses and Properties: Includes any building, structure, parking lots, Vehicle, space or land (including vacant land or space) controlled, owned, leased and/or occupied by the College.

College Community: All College students, employees and Board members, and any other person who is contractually obligated to comply with College policy; for the purposes of this policy, includes anyone present on College Campuses and Properties.

Electronic Smoking Device(s): Any product containing or delivering nicotine or any other substance intended for human consumption that can be used by a person in any manner for the purpose of inhaling vapour or aerosol from the product; includes any such device, whether manufactured, distributed, marketed, or sold as an e-cigarette, e-cigar, e-pipe, e-hookah, or vape pen, or under any other product name or descriptor.

Hookah: Water pipe and any associated products and devices used to produce fumes, smoke and/or vapour from the burning of material including but not limited to Tobacco, shisha or other plant matter.

Smoking: Inhaling, exhaling, burning, or carrying any lighted or heated cigar, cigarette, pipe, or any other lighted or heated Tobacco or plant product intended for inhalation, including hookahs (water pipes) and cannabis, whether natural or synthetic, in any manner or in any form; includes the use of an electronic Smoking device which creates an aerosol or vapour, in any manner or in any form, or the use of any oral Smoking device. This definition does not include emissions from College approved-for-use equipment (e.g., theatre smoke machines).

Tobacco: Any substance or Tobacco product containing Tobacco leaf, including but not limited to cigarettes, cigars, pipes, hookah (water pipe), shisha, snuff, chew, dip, bidis, blunts, clove cigarettes or any other preparation of Tobacco.

Vehicle: Any and all modes used for transporting people or goods.

D. POLICY STATEMENTS

1. The College will diminish exposure to smoke and Tobacco and promote health and safety by prohibiting Smoking and Tobacco use on all College Campuses and Properties, including in Vehicles.
2. The College will adhere to all relevant local, provincial and federal regulations.
3. The use of ceremonial Tobacco in traditional indigenous spiritual or cultural ceremonies is permitted under this policy; such use will be done in accordance with established College procedures.
4. The sale of Smoking or Tobacco products, Electronic Smoking Devices or similar devices is strictly prohibited on College Campuses or Properties.
5. The College provides information about resources and support services for interested employees and students, to support reduction and cessation of Smoking and Tobacco use.
6. All members of the College Community are responsible for complying with this policy, and are encouraged to remind other members of the College Community of this policy and to report potential violations of this policy to Campus Security.
7. Campus Security will monitor policy compliance, respond to reports of non-compliance and advise those in non-compliance of the policy, and report violations to the Director, Safety, Security & Risk Management.
8. Repeated violations of this policy may become a conduct and/or disciplinary matter; in such cases, the behaviour will be addressed and resolved under the appropriate College policy and/or collective agreement.
9. Those Smoking or using Tobacco in areas surrounding the College are expected to avoid littering. The College requests that they be considerate of neighbouring residents, businesses and institutions.



E. PROCEDURES

[Standard Operating Procedures](#) (for internal users only)

- Smudging on Campus
- Tobacco and Smoke-free Campuses and Properties

F. SUPPORTING FORMS, DOCUMENTS, WEBSITES, RELATED POLICIES

[Administration Policies](#)

- *Occupational Health and Safety*
- *Student Non-Academic Misconduct*
- *Use of College Facilities*

G. RELATED ACTS AND REGULATIONS

- [Tobacco and Vapour Products Control Act \(1996\)](#)
- [Workers Compensation Act](#)

H. RELATED COLLECTIVE AGREEMENTS

N/A